

FACULTY DEVELOPMENT PLAN

Our department can help you design your course in a variety of ways. We will help you with:



- Designing and developing face-to-face and online courses
- Aligning instructional materials, learning activities, and assessment with course objectives
- Developing and producing instructional materials for face-to-face and online courses
- Helping you to integrate technology into your courses
- Determining what type of assessments to use in your course
- Creating interaction in your courses
- Creating student engagement in your courses
- Assisting in all types of evaluation
- Reviewing your course for quality assurance
- Providing demonstrations and hands-on workshops

New Faculty



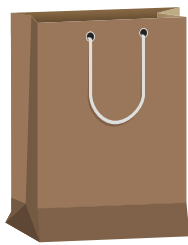
- New faculty will take part in an onboarding process where they will be paired with a current online professor. They will meet every other week to reflect and discuss progress as an online professor at HU Online.
- New faculty will have to complete a self-paced orientation Blackboard course that would be due by the end of the semester.
- New faculty will work one on one virtually or in person with the Instructional Designer at the beginning of the course and at the mid way point, with course reviews. (Returning faculty will take a refresher course every 2 years.) The ID and Professors will have weekly check-ins via email on course progress or for special project updates.

Online Calendar



Each month will offer online tutorials and webinars for faculty to attend on demand. Each week a new tutorial will go up with topics such as Blackboard Tools, Using Technology Tools, Setting Up Your Course, How to Use Blackboard Collaborate etc. There will be webinars twice a month on a different topic each time. Faculty will be required to attend and/or participate in at least two events each month. The calendar will also have a help form, where online faculty can request help from the instructional designer. The ID will maintain a blog to give updates and suggestions.

Brown Bag Sessions



On a bi-weekly schedule the instructional designers will host a face to face and online brown bag sessions where online professors can come with questions for a q&a and the instructional designer will do a demonstration in Blackboard or another edtech topic. Some sessions will be set up where professors can have a chance to talk amongst one another.

Personal Learning Network



A social media personal learning network will be created for ongoing personal development of faculty. Instructional designer along with faculty will post to the #huonline hashtag on Twitter. There will be a weekly social media chat using the #huonline touching on various topics. This will help create a collaborative online environment for faculty.

FACULTY WILL BE REQUIRED TO MEET WITH AN INSTRUCTIONAL DESIGNER AT THE BEGINNING OF EACH SEMESTER TO GO OVER PLAN FOR COURSE DEVELOPMENT. FACULTY WILL HAVE TO ATTEND A CERTAIN AMOUNT OF PROFESSIONAL DEVELOPMENT COURSES TO HAVE THEIR CONTRACT RENEWED.